

ANNEXURE "K" OF RFP REFERENCE NO. HO/PTGSTY/02/2025-26 Dated 07.02.2026

Specifications of All Stationery Items with approximate consumption details

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Annexure-K

Sr. No.	Code no	Name Of Item	Forms/Register/Pad /Book/Voucher/Env elop/Misc	Unit	Unit of Measure (UoM)	Finished Size In cm/Inch	No Of Pages (Ivs)	Paper Type	GSM	Total No. of Printing pages	Fabrication/ Specification	Packing	Approx Consumption per year as per UoM per year
1	D-1	Account opening form non- individual (English/Hindi)	Booklet	1	1	11.25"x8.5"	9	White Maplitho	70	18	Side Stich/ Booklet	Packet of 100 form/booklet	3,00,000
2	D-2A	Specimen signature card for non- individual.	Card	1	1	8.4"x5.5"	1	170 GSM WHITE MG COVER/9.7 KG BOARD	170	2	100 cards in bundle	Packet of 100 card	5,00,000
3	DS-1A	Account opening form for Individual (Eng/Hindi)	Booklet	1	1	11.25"x8.5"	5	White Maplitho	70	10	Side Stich	Packet of 100 form/booklet	14,00,000
4	DS-1B	Saving account specimen signature Card	Card	1	1	7"x4.4"	1	170 GSM WHITE MG COVER/9.7 KG BOARD	170	2	100 cards n bundle	Packet of 100 card	28,00,000
5	DS-2	Pay-in-slip	Voucher	25 voucher per pad	1	10.5"x4.25"	1	54 GSM MAPLITHO	54	2	Pad	Packet of 50 Pad(25 Voucher Per Pad)	16,00,000
6	DS-3	Withdrawal Slip	Voucher	25 voucher per pad	1	5.9"x3.93"	1	49 GSM BLUE COLOUR PAPER	49	2	Pad	Packet of 50 Pad(25 Voucher Per Pad)	14,00,000
7	G-11	Credit Voucher	Pad	100 forms per pad	1	7.08"x4.5"	1	White Maplitho	70	1	Pad	Packet of 25 Pad(100 Forms Per Pad)	1,00,000
8	G-12	Debit Voucher	Pad	100 forms per pad	1	7.08"x4.5"	1	White Maplitho	70	1	Pad	Packet of 25 Pad(100 Forms Per Pad)	1,00,000
9	DS-5AR	Common a/c Passbook	Booklet	1	1	20cm x 9cm	*				Sewing	Packet of 100 Passbook	40,00,000
10	DA-1	Revised Nomination Form (Bilingual)	Form	100 forms per pad	1	11.25"x8.5"	1	White Maplitho	70	2	Folding	Packet of 5 Pad(100 Leaves Per Pad)	4,00,000
11	DS-1C(R)	Additional account opening form for opening /renewal of Term deposit	Form	Form of 4 pages	1	11.25"x8.5"	2	White Maplitho	70	4	Folding	Packet of 100 Form	1,00,000
12		NEFT/RTGS Form	Form	100 forms per pad	1	11.04"x9"	1	White Maplitho	70	2	Pad Binding with perforation	Packet of 10 Pad(100 Forms Per Pad)	1,00,000
13	DS-1B	Welcome Kit		1	1	**						Packet of 50 Kit	1,60,000
14	A-116 (Revised)	Application for agricultural credit Short-Term/Term Loan	Forms	1	1	11.25"x8.5"	2	47 GSM pink	47	4	Folding	Packet of 100 form	1,00,000
15	A-117 (Revised)	Short Term agricultural Loan	Forms	1	1	11.25"x8.5"	1	47 GSM pink	47	1	Pad	Pad of 100 forms	1,00,000
16		Applicaion for changing mobile no. in account no	Form	1	1	11.25"x8.5"	1	White Maplitho	70	1	Pad	Pad of 100 forms	20,00,000

17		Service request Form	Form	1	1	11.25"x8.5"	1	White Maplitho	70	1	Pad	Pad of 100 forms	20,00,000
18		KYC application Form	Form	1	1	11.25"x8.5"	1	White Maplitho	70	1	Pad	Pad of 100 forms	20,00,000
19	15-G	197A(1) and Section 197A (1A) to be made by and	Form	1	1	11.25"x8.5"	1	White Maplitho	70	2	Pad	Pad of 100 forms	2,00,000
20	15-H	197A (1C) and Section 197 A (1A) to be made by an	Form	1	1	11.25"x8.5"	1	White Maplitho		2	Pad	Pad of 100 forms	2,00,000

Note: Please note that at the time of finalisation, the Bank reserves the full right to reduce any of the top 20 stationery items or add any similar item as required